

# BROUGHAM PARISH COUNCIL

Minutes of the Meeting held on 11<sup>th</sup> March 2020  
7 pm at Brougham Hall Farm

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR), Cllr W Bonner (WB) and Caroline Fancott-Beynon (Clerk) (CFB)

In attendance: Cllr H Sawrey-Cookson, EDC (HSC), David Coward (DC)

**1. Apologies:** None

**2. Declaration of Interests:** None

**3. Adjournment of the meeting**

No issues raised

**4. Minutes**

The minutes of the meeting held on 15<sup>th</sup> January 2020 were agreed as a true record and signed by the Chair.

**5. Council Vacancy**

Following the co-option of Cllr Bonner in his absence at the last meeting, WB signed the Declaration of Office in the presence of the clerk. SH welcomed him to the council.

The clerk reported that an expression of interest had been shown for the remaining vacancy of councillor by local resident David Coward. GR proposed to co-opt Mr Coward to the council as councillor, this was seconded by RS. It was unanimously agreed to co-opt Mr Coward to Brougham Parish Council. DC then signed the Declaration of Office in the presence of the clerk. SH welcomed DC to the council.

**6. Matters Arising**

**6.1:** The clerk updated councillors on the Transparency Forum held in February by CALC. The clerk informed the council that there was just one document missing from the website in order to fully comply with transparency guidelines – CFB will attend to this.

**7. Financial Matters**

**7.1:** The clerk presented the bank reconciliation to councillors

**7.2:** A review by HSBC had been undertaken with SH in early January. This appears to now be complete

**7.3: Payments:**

|                  |        |
|------------------|--------|
| Clerks expenses  | £36.00 |
| HMRC             | £6.41  |
| CALC course fees | £45.00 |

**Receipts:**

None

**Cheques to authorise:**

|                 |        |
|-----------------|--------|
| Clerks expenses | £60.43 |
| Website Fees    | £15.00 |

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## 8. Planning Matters

**8.1:** 19/0714: Ash Hill Farm, Temple Sowerby – Conversion of buildings to create a Crematorium with associated access, parking and burial ground – The full documentation has now been made available on the EDC planning portal. In light of this, BPC have no objections however wish to raise a complaint with EDC regarding the delay in providing the information requested

**8.2:** 20/0039: Stable Cottage, Brougham – erection of side and rear extensions – *WITHDRAWN*

**8.3:** 20/0101: Barn adj to Crossfell Cottage, Clifton Dykes – change of use of barn to domestic studio – *It was confirmed that this falls outside of Brougham Parish area*

**8.4:** 20/0101: Barn adj to Crossfell Cottage, Clifton Dykes – listed building consent to enable change of use of barn to domestic studio – *It was confirmed that this falls outside of Brougham Parish area*

**8.5:** 19/0584: Centre Parcs – replacement reception cabin and extension to aerial adventure course – *No objections – awaiting decision*

A further application was received just prior to the meeting regarding Stable Cottage 20/0159: Stable Cottage, Brougham – erection of rear and side extensions – the information provided on this application is minimal however the council confirmed that the previous observations still stand

Correspondence was received from Winderwath Estate regarding the proposal to plant an area of woodland totalling 7.60ha on the north side of the A66. BPC confirmed they had no objection to this

## 9. Highways & Footpaths:

**9.1:** The proposal for weight and speed restrictions was on the programme for assessment for 2019/20 and if successful work would commence sometime in 2020/21

## 10. Correspondence:

**all correspondence has been distributed to councillors**

## 11. District Issues:

HSC informed the council of the intention of EDC to use a single site, potentially at Voreda House and the possibility that Mansion House would be sold off.

## 12. Date of next meeting:

A date of Wednesday 20<sup>th</sup> May 2020 at 7pm was set for the next meeting. The meeting will be held at 5 Brougham Hall Gardens

Meeting closed 7.50pm