

BROUGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Minutes of the Annual Parish Council Meeting held on 19th May 2021
11am at 5 Brougham Hall Gardens

Present: Cllr S Harden (SH), Cllr R Stables (RS), Cllr Gordon Rigg (GR), Cllr Dave Coward (DC) and Caroline Fancott-Beynon (Clerk) (CFB)

1. Declaration of Office to be signed

Councillors signed the declaration of office for the new term. It was agreed in his absence that Cllr Willy Bonner will sign his declaration at the next meeting

2. Election of Chairman

Gordon Rigg proposed Sarah Harden, seconded by Richard Stables

3. Election of Vice Chair

Sarah Harden forwarded Richard Stables, seconded by Gordon Rigg

4. Apologies

Cllr Willy Bonner

5. Minutes

The minutes from the last Annual Parish Council Meeting held on 15th May 2019 were agreed and signed by the Chair. There was no APCM held in 2020 due to Covid 19

6. Chairman's Report

A report was given by Cllr S Harden for the year 2020-21. The main issue covered was that COVID had impacted on many council activities both at parish and Local level. This had led to a number of meetings being held over Zoom in the last year. The council were pleased to return to meeting in person. Thanks were given to GR for updating the parish contact list.

7. Clerk Report

The clerk gave a finance report detailing the accounts for the previous year.

8. Adoption of Annual Accounts

Following a report from the clerk, the annual accounts were presented to the council. It was unanimously agreed to accept the accounts for the financial year 2020-21. The clerk reported that the council was eligible to declare itself exempt from external audit. The Annual Governance Statement was read out, agreed and signed by the Chair and Clerk.

9. Appointment of Representatives

It was agreed that councillors would represent BPC as and when available for any relevant meetings

10. Adjournment of Meeting

There were no public present

11. Date of next meeting

It was agreed the date of the next meeting will be arranged nearer the time

Meeting closed 11.22am