

BROUGHAM PARISH COUNCIL

Bank Reconciliation

Financial year ending 31 March 2019

Prepared by :

Clerk/RFO

Date:

Approved by:

Internal Auditor

Date:

Balance per bank statements as at 31 March 2019

HSBC Community Accounts

£ 1,397.80

Total net bank balances as at 31 March 2019

£1,397.80

The net balances reconcile to the receipts and payments
Account for the year as follows:

Opening balance	£	1,790.60
Add total receipts in the year	£	422.00
Less total payments in the year	£	795.38
less unpaid cheques from year end 31/03/18	£	70.00
Cheques not presented at year end 31/03/19	£	50.58
Closing balance per cash book as at 31 March 2019		<u>£ 1,397.80</u>

BROUGHAM PARISH COUNCIL
RECONCILIATION Y/E 31.03.2019

<u>Community Account Balance at 01.04.2018</u>	£	1,790.60
Less Payments out	-£	795.38
Add Receipts in	£	422.00
Add Unpresented Cheques	£	50.58
Less uncleared lodgements		
Less UP Cheques Y/E 31.03.2018	-£	70.00

£ 1,397.80

Bank Statement Balance as at 31.03.2019 £ 1,397.80

Reconciliation £ -

Funds Available £ **1,347.22**

Balance - Unpresented Cheques +
Uncleared Lodgements

Funds Available to TPC

Current Account

<u>As Balances</u>	<u>As Funds</u>
£ 1,397.80	£ 1,347.22
£ 1,397.80	£ 1,347.22

BROUGHAM PARISH COUNCIL
 COMMUNITY ACCOUNT
 EXPENDITURE RECONCILIATION Y/E 31/03/2019

Exp Ref	Date	Payee	Reference	Value	Balanced	VAT	Internet Cost	Stationery / Printing	BB Printing	Grass Cutting	Subs	Insurance	Audf	Sundries	Rent	Grant	Donation	Training	Petty Cash	Clerk Salary	HMRC	Savings AC Trfr	Total	Difference	
116.04.18		CAFC Membership	100093	137.00	01.05.18						137.00												137.00	0.00	
2 02.05.18		Zurich Insurance	100090	84.00	10.05.18							84.00											84.00	0.00	
3 09.06.18		Stationery & Less	100091	23.99	13.06.18			23.99															23.99	0.00	
4 21.08.18		ICO	100092	40.00	06.09.18						40.00												40.00	0.00	
5 16.01.19		Clerks salary - dec	100094	97.05	01.02.19																97.05		97.05	0.00	
6 16.01.19		Clerks salary - Jan	100093	97.05	01.02.19																97.05		97.05	0.00	
7 16.01.19		Clerks expenses	100095	71.61	01.02.19	4.41		17.66						49.54							97.05		71.61	0.00	
8 20.02.19		Clerks salary	SO	97.05	20.02.19									35.58							97.05		97.05	0.00	
9 13.03.19		Clerks expenses	100096	35.58																			15.00	0.00	
10 13.03.19		Web Domain	100097	15.00			15.00																15.00	0.00	
11 20.03.19		Clerk salary	SO	97.05	20.03.19																97.05		97.05	0.00	
12																									
13																									
14																									
15																									
16																									
17																									
18																									
19																									
20																									
Total Expenditure				£	795.38		4.41	15.00	41.65	0.00	0.00	177.00	84.00	0.00	85.12	0.00	0.00	0.00	0.00	0.00	388.20	0.00	0.00	795.38	0.00

Box 6 Total Expenditure Ex Clerk Wages 407.18
 Clerk Wages 388.20
 Internal Transfer 0.00
795.38

Budget Figures
 Total Expenditure Ex Clerk Wages 407.18
 Clerk Wages 388.20
795.38

BROUGHAM PARISH COUNCIL
 COMMUNITY ACCOUNT
 INCOME RECONCILIATION Y/E 31.03.2019

Inc Ref	Date	Reference	Value	Banked	BB Advertising	Rent	Website Advertising	Donations	Car Parking	Grant	VAT Return	UU Wav/leave	Precept	CTRS	Petty Cash	Savings AC Trf to Current AC	Total	Difference
1	27.04.18	EDC precept	£ 422.00	27.04.18	00/01/00								420.00	2.00			0.00	-422.00
2				00/01/00													422.00	0.00
3				00/01/00													0.00	0.00
4				00/01/00													0.00	0.00
5				00/01/00													0.00	0.00
6				00/01/00													0.00	0.00
7				00/01/00													0.00	0.00
Total Income			£ 422.00									0.00	420.00	2.00	0.00	0.00	422.00	0.00

Box 3 Total Income Ex Precept £ 2.00
 Box 2 Precept £ 420.00
£ 422.00