

BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 7th July 2021
at 6 Brougham Avenue

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR) and Cllr David Coward (DC).
Also Caroline Fancott-Beynon (Clerk) (CFB)

1. Apologies: Cllr Willy Bonner

2. Declaration of Interests: None

3. Adjournment of the meeting

No issues raised

4. Minutes

The minutes of the meeting held on 19th May 2021 were agreed as a true record and signed by the Chair.

5. Matters Arising

Cllr Willy Bonner could not attend the meeting due to personal circumstances and has given his resignation from the council with immediate effect. The council gave thanks for his input during his time as councillor. CFB will notify EDC and arrange for a Notice of Vacancy to be displayed. It was agreed that some notices would be placed throughout the parish inviting applications for the council vacancy

6. Financial Matters

6.1: The clerk presented the bank reconciliation to councillors

6.2: Payments:

Clerks salary (Jun)	£113.10
Clerks expenses	£54.66
CALC subscription	£122.34
Insurance	£84.00
Internal Audit	£50.00
Domain registration	£15.00
R Rigg Voucher	£50.00

Cheques to authorise:

Clerks expenses	£37.01
CALC course fees	£20.00
Website fees	£24.42

BROUGHAM PARISH COUNCIL

7. Planning Matters

7.1: 20/0869: Lowther Holiday park, Eamont Bridge – extension to existing holiday caravan site involving the change of use of land from agriculture to the stationing of up to 125 caravans for holiday accommodation and associated works – *objection submitted*

7.2: 21/0323: Dinglefield, Moor Lane, Brougham – proposed infill extension between existing house and garage to provide roof space for new fitness room – *no objections - GRANTED*

7.3: 21/0345: 7 Brougham Hall Gardens, Brougham – remove lower branches of beech trees x 2 – *no objections – GRANTED*

7.4: 21/0447: Lower Woodside, Brougham – permitted development prior notification for proposed agricultural building- *no objections*

7.5: SH attended a planning meeting which she will update the council on following the next meeting

Further to some concerns raised at the last meeting about the removal of trees behind Brougham Hall, these trees have now be felled and it is believed the timber has been sold and due to be collected. Some guidance was sought regarding the red squirrels and unfortunately because squirrels have no set season then trees are permitted to be felled at any time.

8. Highways & Footpaths:

8.1: Further to last years meeting held with Highways regarding issues around Brougham Hall bend, CFB has chased up with Highways but has not received any feedback as yet

8.2: It was raised by RS that due to the layout of Brougham Hall Gardens, it is not clear how the house numbers are located and there is no sign indicating which numbers are down which part of the road. Also, there is no road sign for Brougham Avenue. CFB will contact Highways and request if signs can be updated. It was also discussed if a map could be put up on the verge by Brougham Hall to assist people in directions around Brougham Hall Gardens. It was queried whether the notice board could be moved as it would be more visible and a map placed by this. CFB will price up a new notice board and make enquiries regarding siting a notice board in this location. The possibility of a notice board being placed on the Winderwath side of the parish was also suggested.

8.3: The council received notification of a footpath diversion around the site of the new crematorium. The council had no objections to the diversion.

9. Community Contact Details & Website:

Rachel Rigg has now almost completed the new website and has arranged personal emails for all councillors. She will contact councillors directly to arrange setting the emails up. CFB is liaising with her to finalise items on the website. Due to the resignation of Cllr Bonner, it was agreed to await the co-option of a new councillor and update the contact details leaflet before distribution.

10. Policies:

The policies were placed before the council and agreed. SH proposed to adopt the following policies, this was seconded by RS:

Standing Orders

Code of Conduct

Financial Regulations

Financial Risk Management Review

GDPR

Risk Assessment

Asset Register

BROUGHAM PARISH COUNCIL

11. Correspondence:

11.1: Potential plans for next year's Queens Jubilee were discussed. It was agreed that it would be good to have some form of community event and CFB will contact Brougham Hall to see if they would like to be involved.

11.2: A new 'one front door' Highways reporting system is now live

11.3: The A66 consultation is ongoing. There are proposals for a parallel road to run alongside the A66 to allow access for Ninekirks Church

11.4: The deadline for the Eden Local Plan Partial reviews is 9th August – this can be completed individually or as a council

12. Date of next meeting:

A date of Wednesday 8th September 2021 at 11am was set for the next meeting, to be held at Brougham Hall farm

Meeting closed 11.55am

DRAFT