

# BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 23<sup>rd</sup> February 2022  
at 5 Brougham Hall Gardens

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR), Cllr David Coward (DC) and Caroline Fancott-Beynon (Clerk). Cllr H Sawrey-Cookson (EDC) was also present

**1. Apologies:** None

**2. Declaration of Interests:** None

**3. Adjournment of the meeting**

No public present

**4. Minutes**

The minutes of the meeting held on 23<sup>rd</sup> February 2022 were agreed as a true record and will be signed by the Chair at the next meeting.

**5. Matters Arising:** None raised

**6. Council Vacancy**

There is still a vacancy on the council. No applications have been received as yet

**7. Financial Matters**

**7.1:** The clerk presented the bank reconciliation to the councillors which was agreed

**7.2:** The clerk put the NALC pay agreement before the council which was agreed

**7.3:** The clerk presented the insurance renewal to the council and this was agreed

**7.4: Receipts:**

EDC Precept	£3410
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**Payments:**

Clerks expenses	£44.96
Clerks salary (Mar)	£113.10
Clerks Salary (April)	£113.10

**Cheques to authorise:**

Clerks expenses	£80.53
Queens jubilee flag	£59.93
Zurich Insurance	£84.00
CALC Subs	£134.08
Internal Auditor	£50.00
Clerks backpay	£28.84

**8. Planning Matters**

**8.1:** 20/0869: Lowther Holiday Park, Eamont Bridge – extension to existing holiday caravan site involving the change of use of land from agriculture to the stationing of up to 125 caravans for holiday accommodation and associated works – *objection submitted – GRANTED*. Further to previous discussions, and BPC having not been

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notified of the consultation meeting regarding this application, a representative from the planning department was invited to the meeting. There was no response to the invite. Following further discussion, it was agreed that a complaint would be submitted to EDC with regards to the lack of notification of the meeting and thus the inability of BPC to speak and put comments forward.

**8.2:** 20/0947: Unit 9, Brougham Hall, Brougham – Variation of Condition 3 (hours of operation) and Condition 4 (time period limit) for use all year round and extended opening hours, attached to approval 20/0886 – *objections submitted – No decision as yet*

**8.3:** 22/0271: Whinfell Forest Village – Proposed installation of EV charging points and HVK substation within Whinfell Forest Village car park area – no objections

**8.4:** 22/0285: Centre Parcs, Whinfell Forest – Proposed 8 patio extensions for hot tubs with plant room buildings and associated works to existing lodges – BPC are concerned that the extension to the patios will extend in to a SSSI area and the subsequent loss of land/trees. It was agreed to try and arrange a site visit

### **9. Highways, Footpaths & Parish Issues:**

**9.1:** After liaising with Brougham Hall, BPC have purchased a jubilee flag which will be flown over the hall

**9.2:** The grant application has been submitted to CCC for the noticeboards. It has transpired that an Equality and Diversity Policy needs to be in place. The clerk has distributed this to councillors for consideration

**9.3:** Further to the last meeting, the clerk has made enquiries regarding purchasing a defibrillator. The starting cost would be just over £1000 with a cabinet required that can be connected to a power supply at a further cost of £745 + VAT. Grants are available however it was agreed that the council currently does not have the budget to support this. The clerk will liaise with Brougham Hall to see if they have an interest in obtaining a defibrillator, which the parish council would be happy to support.

### **10. Policies**

SH is attending training later this month regarding the new Code of Conduct. As such, it was agreed to hold off the policies until the next meeting. The council however were happy to agree the new Equality and Diversity Policy

### **11. Correspondence**

All correspondence was distributed to council with no further comments

### **11. Date of next meeting:**

A date of Wednesday 29<sup>th</sup> June 2022 at 10am was set for the next meeting, to be held at Brougham Hall Farm