

# BROUGHAM PARISH COUNCIL

## Summary of Accounts - Year ending 31st March 2023

Balance to go forward 1st April 2023

These funds are held as follows:

HSBC Community Accounts

£ 2,701.72

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£2,701.72

Signed ..... *Sarah V Harden* .....

(Chairman)

Signed ..... *Geraint* .....

(Responsible Financial Officer)

Signed ..... *Gordon M Ryg* .....

(Internal Auditor)

# BROUGHAM PARISH COUNCIL

## Bank Reconciliation

Financial year ending 31 March 2023

Prepared by: .....

*[Handwritten signature]*  
4/5/23

Clerk/RFO

Date: .....

Approved by: .....

*[Handwritten signature: Gordon M Rigg]*

Internal Auditor

Date: .....

04.05.23

## Balance per bank statements as at 31 March 2023

HSBC Community Accounts

£ 2,701.72

## Total net bank balances as at 31 March 2023

£2,701.72

The net balances reconcile to the receipts and payments  
Account for the year as follows:

Opening balance	£ 1,089.24
Add total receipts in the year	£ 3,910.00
Less total payments in the year	£ 2,297.52
less unpaid cheques from year end 31/03/22	£ -
Cheques not presented at year end 31/03/23	£ -
<b>Closing balance per cash book as at 31 March 2023</b>	<b><u>£ 2,701.72</u></b>



BROUGHAM PARISH COUNCIL  
 COMMUNITY ACCOUNT  
 EXPENDITURE RECONCILIATION Y/E 31.03.2023

Exp Ref	Date	Payee	Reference	Value	Banked	VAT	Internet Cost	Stationery/Printing	Election costs	Grass Cutting	Subs	Insurance	Audit	Sundries	Rent	Grant	Donation	Bank charges	Training	Clerk Salary	HMRC	Savings Ac	Total	Difference	
1	15.04.22	Bank Charges	SO	£ 5.40	15.04.22																		5.40	0.00	
2	20.04.22	Clerks salary	SO	£ 113.10	20.04.22																			113.10	0.00
3	04.05.22	Internal Audit	100136	£ 50.00	12.05.22								50.00											50.00	0.00
4	04.05.22	Zurich Insurance	100137	£ 84.00	18.05.22							84.00												84.00	0.00
5	04.05.22	CALC Warrant/BP - VOID as cheque lost - resent 07.09.22	100138	£ -								0.00												0.00	0.00
6	04.05.22	Clerks expenses - Jubilee flag	100139	£ 140.46	10.06.22	10.90		11.18						118.38										140.46	0.00
7	04.05.22	NALC Increase - backpay	100140	£ 28.84	10.06.22																			28.84	0.00
8	16.05.22	bank charges	SO	£ 5.00	16.05.22																			5.00	0.00
9	20.05.22	Clerks salary	SO	£ 113.10	20.05.22																			113.10	0.00
10	15.06.22	bank charges	SO	£ 5.80	15.06.22																			5.80	0.00
11	20.06.22	Clerks salary	SO	£ 115.16	20.06.22																			115.16	0.00
12	29.08.22	clerks expenses - Domain renewal	100141	£ 124.32	29.08.22		71.89							52.43										124.32	0.00
13	16.07.22	Bank charges	SO	£ 5.80	16.07.22																			5.80	0.00
14	20.07.22	Clerks salary	SO	£ 115.16	20.07.22																			115.16	0.00
15	15.08.22	bank charges	SO	£ 5.40	15.08.22																			5.40	0.00
16	22.08.22	Clerks salary	SO	£ 115.16	22.08.22																			115.16	0.00
17	23.08.22	ICO	SO	£ 35.00	23.08.22							35.00												35.00	0.00
18	07.09.22	clerks expenses	100143	£ 34.24										34.24										34.24	0.00
19	07.09.22	CALC subs- due to lost cheque	100142	£ 134.08								134.08												134.08	0.00
20	15.09.22	bank charges	SO	£ 5.00	15.09.22																			5.00	0.00
21	20.09.22	Clerks salary	SO	£ 115.16	20.09.22																			115.16	0.00
22	16.10.22	Bank charges	SO	£ 5.00	16.10.22																			5.00	0.00
23	20.10.22	clerks salary	SO	£ 115.16	20.10.22																			115.16	0.00
24	15.11.22	bank charges	SO	£ 5.80	15.11.22																			5.80	0.00
25	16.11.22	clerks expenses	100145	£ 34.24										34.24										34.24	0.00
26	16.11.22	clerks backpay	100144	£ 86.64																				86.64	0.00
27	16.11.22	HMRC	100145	£ 1.60																				1.60	0.00
28	20.11.22	Clerks salary	SO	£ 115.16	20.11.22																			115.16	0.00
29	15.12.22	Bank charges	SO	£ 5.00	15.12.22																			5.00	0.00
30	20.12.22	Clerks salary	SO	£ 115.16	20.12.22																			115.16	0.00
31	15.01.23	bank cahrges	SO	£ 5.00	15.01.23																			5.00	0.00
32	20.01.23	clerks salary	SO	£ 115.16	20.01.23																			115.16	0.00
33	15.02.23	bank charges	SO	£ 5.00	15.02.23																			5.00	0.00
34	20.02.23	Clerks salary	SO	£ 115.16	20.02.23																			115.16	0.00
35	15.03.23	bank charges	SO	£ 5.80	15.03.23																			5.80	0.00
36	15.03.23	clerks backpay (Dec-Mar)	100146	£ 43.32	23.03.23									53.18										43.32	0.00
37	15.03.23	Clerks expenses	100147	£ 53.18	23.03.23																			53.18	0.00
38	15.03.23	HMRC	100147	£ 5.80	23.03.23																			5.80	0.00
39	20.03.23	Clerks salary	SO	£ 115.16	20.03.23																			115.16	0.00
Total Expenditure				£ 2,297.52		10.90	71.89	11.18	0.00	0.00	169.08	84.00	50.00	292.47	0.00	0.00	0.00	64.00	0.00	1536.60	7.40	0.00	2,297.52	0.00	

Box 6 Total Expenditure Ex Clerk Wages 753.52  
 Clerk Wages 1544.00  
 Internal Transfer 0.00  
 2297.52

Budget Figures  
 Total Expenditure Ex Clerk Wages 753.52  
 Clerk Wages 1544.00  
 2297.52

BROUGHAM PARISH COUNCIL  
 COMMUNITY ACCOUNT  
 INCOME RECONCILIATION Y/E 31.03.2023

Inc Ref	Date	Reference	Value	Banked	BB Advertising	Rent	Website Advertising	Donations	Car Parking	Grant	VAT Return	UU Waive	Precept	CTRS	Petty Cash	Savings A.C.Tsfr to Current AC	Total	Difference	
1	29.04.22	EDC Precept	£ 3,410.00										3400.00	10.00			3410.00	0.00	
2	19.07.22	CCC Grant	£ 500.00	19.07.22						500.00							500.00	0.00	
3				00/01/1900													0.00	0.00	
4				00/01/1900													0.00	0.00	
<b>Total Income</b>			<b>3910.00</b>									<b>0.00</b>	<b>3400.00</b>	<b>10.00</b>			<b>3910.00</b>	<b>0.00</b>	
			<b>£ 510.00</b>																

Box 3 Total Income Ex Precept £ 510.00  
 Box 2 Precept £ 3,400.00  
£ 3,910.00

**BROUGHAM PARISH COUNCIL**  
**RECONCILIATION Y/E 25.03.2023**

<b><u>Community Account Balance at 01.04.2022</u></b>	£	1,089.24
Less Payments out	-£	2,297.52
Add Receipts in	£	3,910.00
Add Unpresented Cheques		
Less uncleared lodgements		
Less UP Cheques Y/E 31.03.2022		
	£	2,701.72
<b>Bank Statement Balance as at 31.03.2023</b>	£	2,701.72

**Reconciliation**

**Funds Available**

**£ 2,701.72**

Balance - Unpresented Cheques +  
Uncleared Lodgements

**Funds Available to BPC**

Current Account

<u>As Balances</u>	<u>As Funds</u>
£ 2,701.72	£ 2,701.72
£ 2,701.72	£ 2,701.72