

# BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 21<sup>st</sup> July 2023  
at Brougham Hall Farm

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR) and Cllr P Ballingall (PB) and Caroline Fancott-Beynon (Clerk)

**1. Apologies:** None

**2. Declaration of Interests:** PB declared an interest in Agenda Item 8.1 - noticeboard

**3. Adjournment of the meeting**

No public present

**4. Minutes**

The minutes of the meeting held on 4<sup>th</sup> May 2023 were agreed as a true record and will be signed by the Chair at the next meeting.

**5. Matters Arising:** None

**6. Financial Matters**

**6.1:** The clerk presented the bank reconciliation to the councillors which was agreed

**6.2:** The clerk advised the council that the AGAR had been completed and sent to the auditors

**6.3: Receipts:**

None

**Payments:**

Clerks expenses	£100.66
CALC Membership	£145.38
Insurance	£84.00
Internal Audit	£50.00

**Cheques to authorise:**

Clerks expenses	£44.14
Website fees	£45.58
Noticeboard	£1160.00
Reeds Printers	£52.00

**7. Planning Matters**

**7.1:** 23/0095: St Wilfrid's Church, Brougham – Listed building consent for external and internal repairs to the church, drainage, boundary walls and gates, and the creation of inclusive access and paths in the church yard – the council have some concerns regarding the lack of a fence on top of the retaining wall, and the height to the road below and would like to submit observations to this effect - GRANTED

**7.2:** 23/0162: Centre Parcs – formation of a larger linen store within the Aqua Sana service yard– no objection - GRANTED

**7.3:** 23/0128: Highways, Station Rd, Cliburn – Replacement of existing garage, lounge and extension with two storey extension and raise existing roof to form accommodation at first floor level - no objection

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**7.4:** 23/0371: Julian Bower Farm, Cliburn – Removal of existing building and erection of building to cover existing sheep handling system and a general purpose store - GRANTED

### **8. Highways, Footpaths & Parish Issues:**

**8.1:** The new noticeboard has now been fitted and is in situ. Quotes have been received by the council for the replacement of the current noticeboard, and this was agreed by the council. The noticeboard will now be commissioned

**8.2:** An email has been received from Laura McClellan stating she will have plans to the council by the next meeting, however she has stated that new and larger low bridge/HBV signs will be placed at either end on the B6262. A parishioner has contacted GR regarding issues with traffic on Moor Lane – advised that she needs to report all issues to the police

**8.3:** There has been no update on the A66 upgrade as yet. This is not expected until later in the year

**8.4:** The issue of overhanging trees on the B6262 was raised. The clerk will report these issues to Highways. SH is the landowner for some of the trees, and despite it being Highways responsibility to ensure the carriageway is clear, SH has offered to cut back some trees

**8.5:** The clerk has contacted PC Norman Black a number of times regarding the Speedwatch scheme however is yet to receive a response

### **9. Clerk**

As yet there has been no response to the clerk vacancy. This will be readvertised through CALC and the Herald. The clerk has offered to stay on until the next meeting.

### **10. Correspondence**

All correspondence has been distributed to councillors. A Civility & Respect Project has been distributed and this will be placed on the next agenda for discussion

### **11. Date of next meeting:**

The date of the next meeting has been pencilled in as 4<sup>th</sup> October at 9.30am

Meeting closed at 11.15