

BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 19th October 2023
at Brougham Hall Farm

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR) and Cllr P Ballingall (PB) and Caroline Fancott-Beynon (Clerk). Also present were Lorna Baker (LB) (W&F Council) and one member of the public

1. Apologies: None

2. Declaration of Interests: None

3. Adjournment of the meeting

No comments

4. Minutes

The minutes of the meeting held on 21st July 2023 were agreed as a true record and will be signed by the Chair at the next meeting.

5. Matters Arising: GR raised the Civility & Respect Policy and asked if the council were going to adopt this. The clerk apologised as this had been omitted from the agenda, and this will be added to the next agenda for adoption

6. Financial Matters

6.1: The clerk presented the bank reconciliation to the councillors which was agreed

6.2: The clerk advised the council that the AGAR had been completed and sent to the auditors

Receipts:

None

Payments:

Clerks expenses	£44.14
Website fees	£45.58
Noticeboard	£1160.00
Reeds Printers	£52.00

Cheques to authorise:

Clerks expenses	£57.21
Noticeboard	£ 855.00
ICO	£35.00
C&W Herald	£162.00

7. Planning Matters

7.1: 23/0357: Pembroke House Farm, Brougham – Variation of condition 5 (plans compliance) to demolish and rebuild a wall, attached to approval 19/0540 – no objections

7.2: 23/0531: 9 Brougham Hall Gardens, Brougham– mature Beech, reduce by 1.5-2.5m and 15% crown thin – no objections - GRANTED

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7.3: 23/0128: Highways, Station Rd, Cliburn – Replacement of existing garage, lounge and extension with two storey extension and raise existing roof to form accommodation at first floor level - no objections - GRANTED

7.4: 23/0371: Julian Bower Farm, Cliburn – Removal of existing building and erection of building to cover existing sheep handling system and a general purpose store - GRANTED

8. Highways, Footpaths & Parish Issues:

8.1: The new noticeboard has now been fitted and is in situ opposite Brougham Hall.

8.2: A number of emails have been sent to Laura McClellan chasing up her response to the issues on B6262. A reply was received stating that's he would get something to the council for this meeting but nothing received as yet. The clerk will continue to chase this and forward on to councillors when received

8.3: There has been no update on the A66 upgrade as yet. The decision from the Secretary of State is not expected until late November. LB stated that if agreed initial works are expected to commence in February 2024

8.4: The clerk has looked into the possibility of BPC purchasing a defibrillator the parish. There is a current scheme running with the government whereby if the council can match fund £750 then the defibrillator can be provided immediately. The council agreed it would be best sited outside Brougham Hall. GR and PB will contact representatives of Brougham Hall to seek permission to site the defib there.

8.5: The clerk has contacted PC Norman Black a number of times regarding the Speedwatch scheme however is yet to receive a response

8.6: in light of the clerks employment coming to an end, it was agreed that any payments for the website would be transferred to GR. This is an annual payment which GR will then claim back from BPC

9. Clerk

As yet there has been no response to the clerk vacancy. This has been advertised extensively through CALC and the local paper, and nearby parishes and locums have also been contacted. The clerk has agreed to remain in post until the end of November so as to prepare a budget for the council prior to going on maternity leave. A member of the public attended to observe the meeting who is considering applying for the position.

10. Code of Conduct

An updated Code of Conduct has been released from W&F Council. This was distributed to councillors and was agreed for adoption

11. Correspondence

All correspondence has been distributed to councillors. The clerk updated the council that the current bin strike is set to run until 27th October and that residents are advised to put their blue bags out for collection as usual. There were no comments received from the council regarding the proposals for tree planting on the Winderwath Estate.

12. Date of next meeting:

The date of the next meeting has been pencilled in as 15th November at 10am at 2 Brougham Hall Gardens

Meeting closed at 11am