

BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 15th November 2023
At 2 Brougham Hall Gardens

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR) and Cllr P Ballingall (PB), Sophie Fancott-Beynon (SFB) (Clerk) and Caroline Fancott-Beynon (CFB) (Clerk)

1. Apologies: None

2. Declaration of Interests: None

3. Adjournment of the meeting

No comments

4. Minutes

The minutes of the meeting held on 19th October 2023 were agreed as a true record and were signed by the Chair

5. Matters Arising: SFB and CFB will place vacancy posters on the noticeboards. PB confirmed in future he will place copies of agenda on the noticeboards prior to meetings

6. Financial Matters

6.1: The clerk presented the bank reconciliation to the councillors which was agreed

6.2: CFB presented the budget for the upcoming year to the council. Discussion was held around the budget and possible precept options. The council unanimously agreed to request a precept of £5000 from Westmorland & Furness Council for the year 2024/25. The clerk will arrange this.

6.3: Letters for HSBC were agreed and signed to cancel outgoing clerks salary and set up new standing order for incoming clerk

6.4: The clerk informed the council of the newly agreed NALC pay scales which are to be backdated to 1st April 2023

6.5: Receipts:

None

Payments:

Clerks expenses	£57.21
Noticeboard	£855.00
ICO	£35.00
C&W Herald	£162.00
Clerks salary (standing order)	£125.99

Cheques to authorise:

Clerks expenses	£29.76
Clerks backpay	£86.72
New clerks salary (Nov)	£136.83

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7. Planning Matters

7.1: 23/0357: Pembroke House Farm, Brougham – Variation of condition 5 (plans compliance) to demolish and rebuild a wall, attached to approval 19/0540 – no objections

7.2: 23/0371: Julian Bower Farm, Cliburn – Removal of existing building and erection of building to cover existing sheep handling system and a general-purpose store - APPROVED

7.3: 23/0696: Shed at Pembroke House Farm, Brougham -Demolition of part of agricultural building, formation of extended car parking area with landscaping, installation of windows and doors, installation of package treatment plant and soakaway, all in association with a GDPO Class R Prior Notification to change the use of part of the existing agricultural building to a flexible business Use Class E – Offices – no objections

7.4: 23/0704: Land of A66 Brougham - The widening of 3no existing accesses and creation of 1no additional access to form a total of 4no temporary access roads required for the manoeuvring of heavy goods and other vehicles engaged in the diversion of two high pressure gas pipelines for the A66 Northern Trans-Pennine scheme – no objections

8. Highways, Footpaths & Parish Issues:

8.1: Noticeboard – GR bought to our attention the new notice board door at Winderwath is difficult to open. We believe this is swelling due to weather. Clerk will monitor this alongside the bad weather & clerk will email the gentleman that made the notice board.

8.2: Highways – Following proposals from Laura McClellan, BPC agreed & accepted the local signage, but declined queues likely signs as it was felt these would not be of benefit and would rely on a councillor being available to activate. Clerk to contact Laura McClellan for National Highways contact details regarding a possible meeting between BPC & NH to discuss restriction of traffic through Brougham when work commences on A66. It is agreed that the major issue lies at the junction with the A66 and ultimately this falls to National Highways to help rectify. Clerk to write to Laura to thank her very much for all her help generally and all her help with signage.

8.3: A66 update – it has been noted that the Secretary of States decision has been delayed and consultation period has been reopened until 7.3.2024, however BPC felt they had no further comment at this time.

8.4: Defib – PB spoke to Brougham Hall who have agreed in principal for BPC to site a defibrillator at the Hall but have requested it is not attached to a building. The clerk will contact Brougham Hall to obtain written permission and confirm exact details prior to ordering the defib. Clerk will try and clarify running costs if possible.

9. Clerk

A new clerk was appointed commencing 1st November. The clerks have had a month handover, with the outgoing clerk finishing on 30th November. GR passed thanks to CFB for her efforts and work whilst in the position. Clerks contact details will be updated on the website.

10. Correspondence

All correspondence has been distributed to councillors.

11. Date of next meeting:

The date of the next meeting has been pencilled in as 17th January at 10am at 6 Brougham Ave

Meeting closed at 11.35am