

# BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 17<sup>th</sup> January at 10am at 6 Brougham Avenue

Present: Cllr S V Harden (SVH) (Chair), Cllr Gordon Rigg (GR) and Cllr P Ballingall (PB), Sophie Fancott-Beynon (SFB) (Clerk). Also present 1 parishioner

**1. Apologies:** Cllr Richard Stables, Lorna Baker (W&F)

**2. Declaration of Interests:** None

**3. Adjournment of the meeting**

No comments

**4. Minutes**

The minutes of the meeting held on 15<sup>th</sup> November 2023 were agreed as a true record and were signed by the Chair

**5. Matters Arising:** no items raised

**6. Financial Matters**

**6.1:** The clerk presented the bank reconciliation to the councillors which was agreed

**6.2:** SFB presented Letters for HSBC they were agreed and signed to set up new standing order for incoming clerk. Previous letter was sent old clerk (CFB) was cancelled however new clerk was not set up.

**6.3** Clerk confirmed the agreed precept of £5000 has now been applied for.

**6.4:**

**6.5: Receipts:**

None

**Payments:**

Clerks expenses	£29.76
Clerks backpay	£86.72
New clerks salary (Nov)	£136.83

**Cheques to Authorise**

Clerk Expenses (nov,dec,jan)	£73.63
Clerk Backpay (dec)	£136.83
Clerk Salary (jan)	£136.83
Apple Mac	£582.43

**7. Planning Matters**

**7.1:** 23/0357: Pembroke House Farm, Brougham – Variation of condition 5 (plans compliance) to demolish and rebuild a wall, attached to approval 19/0540 – Approved

**7.2:** 23/0696: Shed at Pembroke House Farm, Brougham -Demolition of part of agricultural building, formation of extended car parking area with landscaping, installation of windows and doors, installation of package treatment plant and soakaway, all in association with a GDPO Class R Prior Notification to change

## **BROUGHAM PARISH COUNCIL**

the use of part of the existing agricultural building to a flexible business Use Class E – Offices – no objections- Active

**7.3 23/0704:** Land of A66 Brougham - The widening of 3no existing accesses and creation of 1no additional access to form a total of 4no temporary access roads required for the manoeuvring of heavy goods and other vehicles engaged in the diversion of two high pressure gas pipelines for the A66 Northern Trans-Pennine scheme – no objections- Active

### **8. Highways, Footpaths & Parish Issues:**

**8.1:** Highways issues B6262 - Following BPC last meeting clerk emailed Laura McClellan to follow up on local signage that was discussed & agreed. Clerk to re contact Laura for updates on local signage

**8.2:** A66 update - GR attended the A66 update meeting on 15 Jan was unable to get any direct answers regarding what work will be carried out as decision has been deferred until march 2024 plus an additional 6 weeks for any challenges that may occur. GR is going to follow up with an email for clarification of the plans commencing

**8.3:** Defib – Clerk has previously emailed brougham hall & still had no response. PB & RG trying to obtain direct email. Unable to take this any further without written permission & confirmation of exact details prior to ordering. Clerk to look into if any training is provided for defib.

**8.4:** TPOs – Trees with parish where discussed. Trees with TPOs must have planning permission. BPC are unable to do anything however we can write a letter of support that we agree with the tree removal. Clerk to contact Lorna Baker regarding devolution of powers.

**8.5** 20 Mph speed limit - BPC discussed this and felt this wouldn't be of benefit to the parish however the councillors decide they would like to see if it is possible to extend the 30 Mph speed limit leaving Brougham, extended on the B6262 from Brougham heading towards A66 junction. Clerk to contact Laura McClellan regarding this.

**8.6** Laptop – it was discussed at the meeting the purchase of a newer safer more up to date laptop for the Clerk to use. Councillors decide a refurbished mac book was the best way to go. This is now in hand

### **9. Councillor vacancy**

We have had one application for the councillor vacancy. The candidate was unanimously co-opted by the councillors. Paperwork completed and Register of Interests to be returned. Nick Ellery is BPC new councillor.

### **10. Correspondence**

All correspondence has been distributed to councillors. An email received from Clifton Dykes Parish Meeting was discussed and Clerk to respond.

### **11. Date of next meeting:**

The date of the next meeting has been pencilled in as 27<sup>th</sup> March at 10am at Brougham Hall Farm

Meeting closed at 11.48am