

BROUGHAM PARISH COUNCIL

Minutes of the meeting held on 8th May 2024 at Brougham Hall Farm immediately following the annual meeting

Present: Cllr S V Harden (SVH) (Chair), Cllr Gordon Rigg (GR) , Cllr P Ballinghall (PB), Cllr Richard Stables (RS), Cllr N Ellery (NE) and Caroline Fancott-Beynon (CFB) (Clerk)

1. Apologies: None

2. Declaration of Interests: None

3. Adjournment of the meeting:

No comments

4. Minutes

The minutes of the meeting held on 27th March 2024 were agreed as a true record and were signed by the Chair

5. Matters Arising:

It was noted that the website needed amending to add details for the clerk vacancy and defib

6. Financial Matters

6.1: The clerk presented the bank reconciliation to the councillors which was agreed

6.2: There was discussion regarding moving the banking from HSBC to Unity Bank to allow for a smoother banking process for the council. This was agreed and the clerk will arrange

6.3: To note any receipts & authorise necessary payments

Receipts:

Precept	£5000.00
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Payments:

Clerk Expenses (Feb, March)	£50.26
Clerk Salary (Feb, March)	£273.66
Software (moom)	£9.99
IT Consultancy	£90.00
Effective Councillor course	£30.00
Apple Mac	£582.43
Software purchase	£149.98
London Hearts (Defib)	£750

Cheques to Authorise:

Cumberland & Westmorland Herald	£356.40
Zurich Insurance	£84.00
Internal Audit	£50.00
Locum Clerk	£248.87
CALC Subs	£162.01

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7. Planning Matters

7.1: 23/0696: Shed at Pembroke House Farm, Brougham -Demolition of part of agricultural building, formation of extended car parking area with landscaping, installation of windows and doors, installation of package treatment plant and soakaway, all in association with a GDPO Class R Prior Notification to change the use of part of the existing agricultural building to a flexible business Use Class E – Offices. PENDING - No Comments

8. Highways, Footpaths & Parish Issues:

8.1: Highways issues B6262 – Laura McClellan has confirmed that works on the new signage will commence June/July time

8.2: A66 update – It was noted that despite the A66 upgrade being given the go ahead by the Secretary of State, an appeal had been lodged which is now delaying matters

8.3: The new defibrillator has now been sited and is in working order

8.4: Extend the 30MPH on the B6262 from Brougham to A66 – Laura McClellan has confirmed that due to budget constraints, speed issues won't be considered until December 2024

9. Clerk Vacancy

The vacancy for a clerk is still outstanding, currently the previous clerk is acting as locum. A further advert is due to run in the Herald and the vacancy remains on the CALC website

10. Date of next meeting:

The date of the next meeting has been pencilled in as 17th July at 10am at 14 Brougham Hall Gardens

Meeting closed at 11.35am