Minutes of the meeting held on 27th March 2024 at Brougham Hall Farm

Present: Cllr S V Harden (SVH) (Chair), Cllr Gordon Rigg (GR) , Cllr P Ballinghall (PB), Cllr Richard Stables (RS), Cllr N Ellery (NE) and Sophie Fancott-Beynon (SFB) (Clerk). Also present were Lorna Baker (LB) (W&F Council)

**1. Apologies:** None

**2. Declaration of Interests**: None

**3. Adjournment of the meeting:**

No comments

**4. Minutes**

The minutes of the meeting held on 17th January 2024 were agreed as a true record and were signed by the Chair

**5. Matters Arising:**

 It was discussed that BPC new laptop had arrived and is good working order. A special thank you was given to our IT technician Rachel for all of her hard work with the laptop, sourcing, setting up & all of her advice was much appreciated.

**6. Financial Matters**

 **6.1:** The clerk presented the bank reconciliation to the councillors which was agreed

 **6.2:** SFB presented Letters for HSBC they were agreed and signed to set up new standing order for clerk. Previous letter was sent old clerk (CFB) was cancelled however new clerk was not set up.

 **6.3**: To note any receipts & authorise necessary payments

**Payments:**

 Clerk Expenses (Nov,Dec,Jan) £73.63

 Clerk Backpay (Dec) £136.83

 Clerk Salary (Jan) £136.83

 **Cheques to Authorise**

 Clerk Expenses (Feb,March) £50.26

 Clerk Salary (Feb,March) £273.66

 Software (moom) £9.99

 IT Consultancy £90

 Effective Councillor course £30

 Apple Mac £582.43

 Software purchase (clean my mac & office home student) £149.98

 London Hearts (Defib) £750

**7. Planning Matters**

 **7.1:**  **7.1:**23/0696: Shed at Pembroke House Farm, Brougham -Demolition of part of agricultural building, formation of extended car parking area with landscaping, installation of windows and doors, installation of package treatment plant and soakaway, all in association with a GDPO Class R Prior Notification to change the use of part of the existing agricultural building to a flexible business Use Class E – Offices. PENDING - No Comments

 **7.2:** 23/0704: Land of A66 Brougham - The widening of 3no existing accesses and creation of 1no additional access to form a total of 4no temporary access roads required for the manoeuvring of heavy goods and other vehicles engaged in the diversion of two high pressure gas pipelines for the A66 Northern Trans-Pennine scheme. APPROVED WITH CONDITIONS. -BPC are waiting for an update from National Highways on the plans that have been approved to be released then will request another meeting.

  **7.3** 2024/0128/DISC: Discharge of conditions 3 (construction & reinstatement method statement) and 4 (ecological method statement) attached to approval 23/0704. THE DISCHARGE OF CONDITIONS - No comments

**8. Highways, Footpaths & Parish Issues:**

 **8.1:** Highways issues B6262 - Following BPC last meeting clerk emailed Laura McClellan to follow up on local signage that was discussed & agreed. Clerk re contact Laura McClellan for updates on local signage as proposed improvements are likely to be implemented during the first quarter of 2024/2025 financial year, however due to the storms the operations team are delayed completing the last quarter of works. It was suggested by LB that SFB contact A Hutson from Highways to discuss funding from the detrunked fund for help with local signage in brougham.

 **8.2:** A66 update – A66 plans where agreed by the secretary of state on the 7th of March. BPC are waiting for the plans/map of the agreed work to be released and will then request another meeting with National Highways once these have been released. BPC was given a special mention for their diligence during the consultation period, in the secretary of states recommendation for the go ahead for the A66. BPC submitted their National Highways Northwest Regional stakeholder survey, overall rating good however further contact is needed between BPC and NH regarding signage and stratergies to deal with the predicted and excessive use of the B6262 and minor roads during construction. Once plans are released BPC will request a consultation with NH.

 **8.3:** Defib – Has been purchased and is on its way. Clerk has previously emailed Brougham Hall regarding the defib but have been unable to contact anyone directly. BPC decided that SB was to contact the council to see if we are able to use the street lighting in Brougham Hall Gardens to position our defib. SB to contact Appleby first responders regarding Defib training & equipment maintenance.

 **8.4:** Extend the 30MPH on the B6262 from Brougham to A66 – Clerk to follow up with Laura McClellan, waiting for the new financial year before any decisions can be made.

**9. Correspondence**

 All correspondence has been distributed to councillors. An email received form Westmorland and Furness Council from the department of transport awarding W&F Council £1.7 million for bus service improvement plans (BSIP+). Consultation period 19th March – 30th April. Posters to be put on the Notice Boards.

**10. Date of next meeting:**

The date of the next meeting has been pencilled in as 8th May at 10am at Brougham Hall Farm

Meeting closed at 11.00am