

BROUGHAM PARISH COUNCIL

Summary of Accounts - Year ending 31st March 2023

Balance to go forward 1st April 2024

These funds are held as follows:

HSBC Community Accounts

£ 3,551.82

£3,551.82

Signed Sarah V. Harder

(Chairman)

Signed Jeremy

(Responsible Financial Officer)

Signed Gordon M Rigg

(Internal Auditor)

BROUGHAM PARISH COUNCIL

Bank Reconciliation

Financial year ending 31 March 2024

Prepared by :

Clerk/RFO

Date:

Approved by:

Internal Auditor

Date:

Balance per bank statements as at 31 March 2024

HSBC Community Accounts

£ 3,551.82

Total net bank balances as at 31 March 2024

£3,551.82

The net balances reconcile to the receipts and payments
Account for the year as follows:

Opening balance	£ 2,701.72
Add total receipts in the year	£ 6,050.00
Less total payments in the year	£ 6,403.81
less unpaid cheques from year end 31/03/23	£ -
Cheques not presented at year end 31/03/24	£ 1,203.91
Closing balance per cash book as at 31 March 2024	<u>£ 3,551.82</u>

BROUGHAM PARISH COUNCIL
COMMUNITY ACCOUNT
INCOME RECONCILIATION Y/E 31.03.2023

Inc Ref	Date	Reference	Value	Banked	BB Advertising	Rent	Website Advertising	Donations	Car Parking	Grant	VAT Return	UU Wayleave	Precept	CTRS	Credit	Savings AC Tsfr to Current AC	Total	Difference
1	28.4.23	Precept	£ 6,000.00	28.4.23									6000.00				6000.00	0.00
2	06.03.24	Advised Credit	£ 50.00	06.03.24											50.00		50.00	0.00
3				00/01/1900													0.00	0.00
4				00/01/1900													0.00	0.00
Total Income			6050.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00	6000.00	0.00	50.00	0.00	6050.00	0.00
			£ 50.00															

Box 3	Total Income Ex Precept	£ -
Box 2	Precept	£ 6,000.00
		<u>£ 6,000.00</u>

BROUGHAM PARISH COUNCIL
COMMUNITY ACCOUNT
EXPENDITURE RECONCILIATION Y/E 31.03.2024

Exp Ref	Date	Payee	Reference	Value	Banked	VAT	IT Cost	Stationery / Printing	Election costs	Grass Cutting	Subs	Insurance	Audit	Sundries	Rent	Defib	Donation	Noticeboard	Bank charges	Training	Clerk Salary	HMRC	Savings AC Tsfr	Total	Difference
1	15.04.23	bank charges	SO	£ 5.80	15.04.23														5.80					5.80	0.00
2	20.04.23	Clerks salary	SO	£ 125.99	20.04.23																125.99			125.99	0.00
3	4.5.23	clerk expenses	100148	£ 100.66	26.6.23									100.66										100.66	0.00
4	4.5.23	CALC Subs	100149	£ 145.38	30.6.23						145.38													145.38	0.00
5	4.5.23	Internal Auditor	100150	£ 50.00	20.6.23							50.00												50.00	0.00
6	4.5.23	Insurance	100151	£ 84.00	23.6.23							84.00												84.00	0.00
7	16.5.23	bank charges	SO	£ 5.00	16.5.23														5.00					5.00	0.00
8	20.5.23	Clerks salary	SO	£ 125.99	20.5.23																125.99			125.99	0.00
9	15.6.23	bank charges	SO	£ 5.00	15.6.23														5.00					5.00	0.00
10	20.6.23	Clerks salary	SO	£ 125.99	20.6.23																125.99			125.99	0.00
11	16.7.23	bank charges	SO	£ 5.80	16.7.23														5.80					5.80	0.00
12	20.7.23	Clerks salary	SO	£ 125.99	20.7.23																125.99			125.99	0.00
13	21.7.23	Clerks expenses	100152	£ 44.14	27.9.23									44.14										44.14	0.00
14	21.7.23	Noticeboard	100153	£ 1,160.00	22.8.23													1160.00						1160.00	0.00
15	21.7.23	printing	100155	£ 52.00	25.7.23			52.00																52.00	0.00
16	21.7.23	website Fees	100154	£ 45.58	27.9.23		45.58																	45.58	0.00
17	15.8.23	Bank Charges	SO	£ 5.80	15.8.23														5.80					5.80	0.00
18	20.8.23	Clerk Salary	SO	£ 125.99	20.8.23																125.99			125.99	0.00
19	23.8.23	ICO	SO	£ 35.00	23.8.23						35.00													35.00	0.00
20	15.9.23	Bank Charges	SO	£ 5.80	15.9.23														5.80					5.80	0.00
21	20.9.23	Clerk Salary	SO	£ 125.99	20.9.23																125.99			125.99	0.00
22	25.9.23	Noticeboard	100156	£ 855.00	29.9.23													855.00						855.00	0.00
23	16.10.23	Bank Charges	SO	£ 5.00	16.10.23														5.00					5.00	0.00
24	19.10.23	Barrnon	100157	£ 162.00	06.11.23									162.00										162.00	0.00
25	19.10.23	Clerks Expenses	100158	£ 57.21	17.11.23									57.21										57.21	0.00
26	20.10.23	Clerk Salary	SO	£ 125.99	20.10.23																125.99			125.99	0.00
27	15.11.23	Bank Charges	SO	£ 6.20	15.11.23														6.20					6.20	0.00
28	15.11.23	Clerks expenses	100159	£ 29.76	17.11.23									29.76										29.76	0.00
29	15.11.23	Clerks Back pay	100160	£ 86.72	17.11.23																86.72			86.72	0.00
30	15.11.23	New Clerk Salary	100161	£ 136.83	24.11.23																136.83			136.83	0.00
31	20.11.23	Clerk Salary	SO	£ 125.99	20.11.23																125.99			125.99	0.00
32	16.12.23	Bank Charges	SO	£ 7.00	16.12.23														7.00					7.00	0.00
33	17.01.24	clerk expenses	100162	£ 73.63	19.01.24									73.63										73.63	0.00
34	17.01.24	Clerk Salary - Jan	100162	£ 136.83	19.01.24																136.83			136.83	0.00
35	17.01.24	Clerk salary - Dec	100162	£ 136.83	19.01.24																136.83			136.83	0.00
36	15.01.24	bank charges	SO	£ 5.00	15.01.24														5.00					5.00	0.00
37	24.1.2024	Mac Laptop	100163	£ 582.43	19.02.24		582.43																	582.43	0.00
38	25.01.2024	software/ clean up	100164	£ 149.98	30.01.24	25.00	124.98																	149.98	0.00
39	15.02.24	bank charges	SO	£ 5.40	15.02.24														5.40					5.40	0.00
40	17.03.24	bank chrges	So	£ 6.20	17.03.24														6.20					6.20	0.00
41	27.03.24	IT Consultancy	100165	£ 90.00			90.00																	90.00	0.00
42	27.03.24	software	100166	£ 9.99			9.99																	9.99	0.00
43	27.03.24	CALC Training	100168	£ 30.00																	30.00			30.00	0.00
44	27.03.24	clerk salary - Feb/Mar	100169	£ 273.66																	273.66			273.66	0.00
45	27.03.24	Defib	100170	£ 750.00												750.00								750.00	0.00
46	27.03.24	Clerk expenses	100169	£ 50.26										50.26										50.26	0.00
Total Expenditure				£ 6,403.81		25.00	852.98	52.00	0.00	0.00	180.38	84.00	50.00	517.66	0.00	750.00	0.00	2015.00	68.00	30.00	1778.79	0.00	0.00	6403.81	0.00

Box 6 Total Expenditure Ex Clerk Wages 4625.02
Box 4 Clerk Wages 1778.79
Internal Transfer 0.00
6403.81

Budget Figures
Total Expenditure Ex Clerk Wages 4625.02
Clerk Wages 1778.79
6403.81