

BROUGHAM PARISH COUNCIL

4 Chapel Lodge, Gaisgill, Penrith, CA10 3DN

Clerk: Naomi Callaghan

Email: clerk@broughamparishcouncil.co.uk

There will be a meeting of the Parish Council at 10am on Tuesday 11th March at 2 Brougham Hall Gardens.

AGENDA

1	Apologies To receive apologies for absence. To note letter of resignation received from Cllr Gordon Rigg.															
2	Declaration of Interests To enable councillors to declare personal interests in matters on the agenda															
3	Adjournment of meeting To allow members of the public to ask questions or raise matters of interest specific to Brougham Parish															
4	Previous Meeting Minutes To authorise the Chairman to sign the Minutes of the meeting held on 20 th November 2024 as a true record.															
5	Matters Arising 5.1. To discuss vacant Councillor positions and any interest received.															
6	Financial Matters 6.1. To discuss update on transfer from HSBC to Unity Bank. 6.2. Signed letter needed for HSBC to change of bank account correspondence address from previous Clerk's address to NC's address. 6.3. Form to add RS and PB to signatories to be signed. 6.4. To note and sign banking reconciliations. 6.5. To note any receipts and authorise necessary payments: <table border="1" data-bbox="162 1344 1469 1556"><thead><tr><th>Date</th><th>Payee</th><th>Cheque No.</th><th>Budget Head</th><th>Amount</th></tr></thead><tbody><tr><td>11/03/2025</td><td>N. Callaghan (Jan/Feb salary & expenses)</td><td>100183</td><td>Clerk Salary & Expenses</td><td>£394.62</td></tr><tr><td>11/03/2025</td><td>G. Rigg (CleanMyMac)</td><td>100184</td><td>Cllr Expenses</td><td>£29.99</td></tr></tbody></table>	Date	Payee	Cheque No.	Budget Head	Amount	11/03/2025	N. Callaghan (Jan/Feb salary & expenses)	100183	Clerk Salary & Expenses	£394.62	11/03/2025	G. Rigg (CleanMyMac)	100184	Cllr Expenses	£29.99
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7	Planning Matters <u>2024/0598/FPA</u> at 1 and 2 High Moss Cottages. <u>2025/0223/HOU</u> at Old Parlour Brougham Penrith CA10 2DE.															
8	Highways, Footpaths & Parish Issues 8.1: Highways Issues and correspondence received from resident. 8.2 A66 – update 8.3 Defib – monthly checks/training															
9	Correspondence To discuss any correspondence received.															
10	Next Meeting Date To agree the date and venue for the next meeting.															