

**BROUGHAM PARISH COUNCIL**

4 Chapel Lodge, Gaisgill, Penrith, CA10 3DN

Clerk: Naomi Callaghan

Email: clerk@broughamparishcouncil.co.uk

Minutes of the meeting held at 10am on Tuesday 7<sup>th</sup> January at Brougham Hall Farm.

**Present at meeting:**

Cllr Sarah Harden (SH), Cllr Peter Ballingall (PB), Cllr Richard Stables (RS)

Clerk - Naomi Callaghan (NC)

1	<b>Apologies</b> Cllr Gordon Rigg – reasons noted; best wishes sent.														
2	<b>Declaration of Interests</b> None.														
3	<b>Adjournment of meeting</b> No comments.														
4	<b>Previous Meeting Minutes</b> PB proposed to sign the Minutes of the meeting held on 20 <sup>th</sup> November 2024 as a true record. Seconded by SH. Agreed.														
5	<b>Matters Arising</b> None.														
6	<b>Financial Matters</b> <b>6.1.</b> Letter to Unity signed by SH and NC to confirm change of bank account correspondence address from previous Clerk’s address to NC’s address. Proposed by SH to add PB to Unity Banking Signatories, seconded by PB. Agreed. <b>6.2.</b> Budget for 2025/26 agreed and precept set for £5,000.00. Proposed by SH, seconded by RS. Agreed. <b>6.3.</b> Difficulty with banking as statements need collecting from previous Clerk’s address. Banking reconciliations to be brought to next meeting once Unity Banking switch complete. <b>6.4.</b> SH proposed to accept payment, seconded by RS. Agreed. <table><tr><td>Date</td><td>Payee</td><td>Cheque No.</td><td>Budget Head</td><td>Amount</td></tr><tr><td>07/01/2025</td><td>N.Callaghan</td><td>100182</td><td>Clerk Salary</td><td>£174.42</td></tr></table>					Date	Payee	Cheque No.	Budget Head	Amount	07/01/2025	N.Callaghan	100182	Clerk Salary	£174.42
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07/01/2025	N.Callaghan	100182	Clerk Salary	£174.42											
7	<b>Planning Matters</b> <u>2024/1270/FPA</u> at Land Adjacent the Outdoor Activity Center, Center Parcs – Cllrs have no objections to this application.														
8	<b>Highways, Footpaths &amp; Parish Issues</b> <b>8.1:</b> Highways Issues – no updates. <b>8.2</b> A66 – no updates <b>8.3</b> Defib – no correspondence received from previous trainer. NC to contact Kerry Stafford-Roberts, Community Resuscitation Officer re: training.														
9	<b>Correspondence</b> None.														
10	<b>Next Meeting Date</b> 10 am on the 11 <sup>th</sup> March 2025 at 2 Brougham Hall Gardens.														

*Sarah V Harden.*  
*11<sup>th</sup> March 2025*