

BROUGHAM PARISH COUNCIL

4 Chapel Lodge, Gaisgill, Penrith, CA10 3DN

Clerk: Naomi Callaghan

Email: clerk@broughamparishcouncil.co.uk

Minutes of the meeting held at 10am on Tuesday 11th March at 2 Brougham Hall Gardens.

Present at meeting:

Cllr Sarah Harden (SH), Cllr Peter Ballingall (PB), Cllr Richard Stables (RS) & W&F Cllr Lorna Baker (LB)
Clerk - Naomi Callaghan (NC)

1	Apologies 1.1 None. 1.2. Resignation letter from Cllr G. Rigg noted. Cllrs expressed their thanks to Cllr Rigg for his contributions to the Parish Council over the years.															
2	Declaration of Interests None.															
3	Adjournment of meeting No comments.															
4	Previous Meeting Minutes RS proposed to sign the Minutes of the meeting held on 7 th January 2024 as a true record. Seconded by SH. Agreed.															
5	Matters Arising PB proposed Chris Rogers be co-opted as a Councillor; seconded by RS. Agreed. NC to contact Mr Rogers and W&F to arrange. RS has the litter picking equipment stored at his home. LB informed the PC that W&F have doubled Council Tax on second homes from this year; W&F local plan is currently being updated and there are still ongoing discussions re: restructuring of wards. SH proposed inviting a representative from Brougham Hall to the next PC meeting to update the PC on what's happening at the Hall; seconded by RS. Agreed.															
6	Financial Matters 6.1. Unity Bank account switch ongoing due to forms requiring signatures. 6.2. SH proposed letter for HSBC to change bank account address to NC's address signed; seconded by RS. Agreed. 6.3. SH proposed to sign Unity banking form to add RS and PB as signatories; seconded by RS. Agreed. 6.4. SH proposed banking reconciliations given to PB for review; seconded by RS. Agreed. 6.5. SH proposed to accept payment, seconded by RS. Agreed. <table><tr><th>Date</th><th>Payee</th><th>Cheque No.</th><th>Budget Head</th><th>Amount</th></tr><tr><td>11/03/2025</td><td>N.Callaghan</td><td>100183</td><td>Clerk Salary & Expenses (Jan/Feb)</td><td>£394.62</td></tr><tr><td>11/03/2025</td><td>G. Rigg</td><td></td><td>Cllr Expenses</td><td>£29.99</td></tr></table>	Date	Payee	Cheque No.	Budget Head	Amount	11/03/2025	N.Callaghan	100183	Clerk Salary & Expenses (Jan/Feb)	£394.62	11/03/2025	G. Rigg		Cllr Expenses	£29.99
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	Noted - Cheque for G. Rigg not written as no cheque left in the book. NC to bring to next meeting.
7	Planning Matters <u>2024/0598/FPA</u> at 1 and 2 High Moss Cottages – Cllrs have no objection to this application. <u>2025/0223/FPA</u> at Old Parlour, Brougham – Cllrs have no objection to this application.
8	Highways, Footpaths & Parish Issues 8.1: Highways Issues – discussion over letter received by resident re: speeding and the volume of traffic in Clifton Dykes. It was noted by Cllrs that Clifton Parish Council have already dealt with the complaint. SH proposed NC respond to resident and inform them that BPC has been in ongoing correspondence with Highways re: speeding and signage; seconded by RS. Agreed. 8.2 A66 – awaiting Government Capital spending review in June. M6 meeting to discuss impact of the repairs 24 th March 14:30-15:30; all Cllrs to attend. NC to inform Network Rail. 8.3 Defib – Kerry Stafford-Roberts, Community Resuscitation Officer is available for a training session. NC to contact Brougham Hall to see if they would like defib training.
9	Correspondence Cllrs to complete Community Governance Review survey.
10	Next Meeting Date 10 am on the 16 th May 2025 at Brougham Hall Farm