

**BROUGHAM PARISH COUNCIL**

4 Chapel Lodge, Gaisgill, Penrith, CA10 3DN

Clerk: Naomi Callaghan

Email: [clerk@broughamparishcouncil.co.uk](mailto:clerk@broughamparishcouncil.co.uk)

There will be an Ordinary Meeting of the Parish Council held immediately after the Parish Annual Meeting on Thursday 26<sup>th</sup> June at 5 Brougham Hall Gardens.

**AGENDA**

1	<b>Previous Meeting Minutes</b> To authorise the Chairman to sign the Minutes of the meeting held on 16 <sup>th</sup> May as a true record.																												
2	<b>Declaration of Interests</b> To enable councillors to declare personal interests in matters on the agenda																												
3	<b>Financial Matters</b> <b>3.1.</b> To discuss an application for a Corporate MultiPay Card. <b>3.2.</b> To note and sign banking reconciliations for April and May. <b>3.3.</b> To authorise necessary payments noted below: <table><tr><th>Date</th><th>Payee</th><th>Budget Head</th><th>Amount</th></tr><tr><td>18/06/2025</td><td>Peter Ballingall (SSL renewal refund)</td><td>IT Expenses</td><td>£25.91</td></tr><tr><td>18/06/2025</td><td>Peter Ballingall (domain name refund)</td><td>IT Expenses</td><td>£7.15</td></tr><tr><td>18/06/2025</td><td>HMRC (Outstanding balance payment)</td><td>Clerk Salary</td><td>£134.47</td></tr><tr><td>26/06/2025</td><td>N. Callaghan</td><td>Clerk Expenses</td><td>£66.27</td></tr><tr><td>28/06/2025</td><td>N. Callaghan</td><td>Clerk Salary</td><td>£139.42</td></tr><tr><td>28/06/2025</td><td>HMRC</td><td>Clerk Salary</td><td>£35.00</td></tr></table> <p style="text-align: center;"><b>Current balance of BPC Bank Account: £1,018.06</b> <b>Current balance of BPC Savings Account: £7,500.00</b></p>	Date	Payee	Budget Head	Amount	18/06/2025	Peter Ballingall (SSL renewal refund)	IT Expenses	£25.91	18/06/2025	Peter Ballingall (domain name refund)	IT Expenses	£7.15	18/06/2025	HMRC (Outstanding balance payment)	Clerk Salary	£134.47	26/06/2025	N. Callaghan	Clerk Expenses	£66.27	28/06/2025	N. Callaghan	Clerk Salary	£139.42	28/06/2025	HMRC	Clerk Salary	£35.00
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4	<b>Planning Matters</b> No new applications to discuss.																												
5	<b>Highways, Footpaths &amp; Parish Issues</b> <b>5.1:</b> To receive an update on any Highways Issues. <b>5.2</b> To receive an update on the plans for the A66 project.																												
6	<b>Parish Issues</b> <b>6.1.</b> Defib – to note the monthly checks and if there are any issues <b>6.2.</b> To note the resuscitation and CPR training to be held at Brougham Hall Café on the 9 <sup>th</sup> July at 5pm.																												
7	<b>Correspondence</b> To note any correspondence received not on the agenda.																												
8	<b>Next Meeting Date</b> To agree the date and venue for the next meeting.																												