

# BROUGHAM PARISH COUNCIL

4 Chapel Lodge, Gaisgill, Penrith, CA10 3DN

Clerk: Naomi Callaghan

Email: clerk@broughamparishcouncil.co.uk

There was an Ordinary Meeting of the Parish Council held on 31<sup>st</sup> July at 10am – 17 Brougham Hall Gardens

## MINUTES

Present at the meeting:

Councillors: Richard Stables (RS), Peter Ballingall (PB) and Chris Rogers (CR)

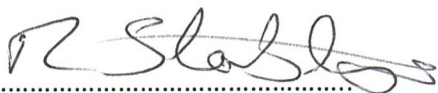
Clerk: Naomi Callaghan (NC)

W&F Councillor: Lorna Baker

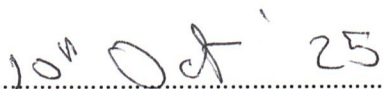
One member of the public was present.

18/25	<b>Apologies</b> Cllr Sarah Harden – reasons noted.														
19/25	<b>Previous Meeting Minutes</b> RS proposed to authorise the Minutes of the meeting held on 26 <sup>th</sup> June as a true record; seconded by PB. Agreed.														
20/25	<b>Declaration of Interests</b> None.														
21/25	<b>Councillor Co-Option</b> Cllrs discussed co-opting a new Councillor; application from Linda Good received and circulated to Cllrs prior to the meeting. SH proposed to co-opt LG via email prior to the meeting; seconded by RS. Agreed.														
22/25	<b>Local Councillor Report</b> Cllr L. Baker updated the PC on the A66 upgrade; the budget has now been approved by the central government. Utility diversions are underway for the next 6 months with a revised strategic plan to be submitted early next year. Completion date for the project is under review. PB queried the traffic control and diversion measures; no updates yet. No funds have yet been announced for related projects from National Highways; but proposal for a cycleway from Scotch Corner to Penrith is still going ahead. No digging for the new A66 road for approx. 12 months. Next update for the project is expected March 2026.														
23/25	<b>Financial Matters</b> <b>23/25/1.</b> Cllrs discussed update from Unity Bank and signed a letter requesting triple authorisation. Letter sign by RS, PB and CR. NC to submit to Unity. <b>23/25/2.</b> Recent banking reconciliation signed last month; NC to bring to Octobers meeting. <b>23/25/3.</b> Cllrs noted authorise necessary payments: <table><tr><th>Date</th><th>Payee</th><th>Budget Head</th><th>Amount</th></tr><tr><td>28/07/2025</td><td>N. Callaghan</td><td>Clerk Salary</td><td>£139.62</td></tr><tr><td>31/07/2025</td><td>HMRC</td><td>Clerk Salary</td><td>£34.80</td></tr></table> <p style="text-align: center;"><b>Current balance of BPC Bank Account: £542.36</b> <b>Current balance of BPC Savings Account: £7,506.01</b></p>			Date	Payee	Budget Head	Amount	28/07/2025	N. Callaghan	Clerk Salary	£139.62	31/07/2025	HMRC	Clerk Salary	£34.80
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<b>26/25</b>	<b>Planning Matters</b> 2025/1225/FPA – Center Parcs. Cllrs discussed and proposed ‘no objections’ to the application. Agreed. 2025/1404/HOU – Dodds Barn. Cllrs discussed and proposed ‘no objections’ to the application. Agreed.
<b>27/25</b>	<b>Highways, Footpaths &amp; Parish Issues</b> <b>27/25/1:</b> Footpath sign near Keepers Cottage is overgrown; NC to report to the footpath warden. Sign outside Rose Cottage also needs maintenance; to be reported by NC to Highways. <b>27/25/2.</b> Cllr Baker gave A66 dual carriage upgrade; minute number 22/25. <b>27/25/3.</b> RS reported that the Defib monthly checks were completed with the resuscitation officer from the North West Ambulance Charity. Cllrs reported positive feedback from the recent training event; discussed part sponsoring a first aid training course at the café. RS proposed to donate £100.00 to the North West Ambulance Chairty; seconded by PB. Agreed.
<b>28/25</b>	<b>Correspondence</b> Cllrs noted correspondence that Brougham Hall are looking into extending Lady Anne’s Walk to finish at Brougham Hall rather than Brougham Castle.
<b>29/25</b>	<b>Next Meeting Date</b> Cllrs noted the date for the next meeting as: 10 <sup>th</sup> October at 9:30am – Brougham Hall Café (or Brougham Hall Farm if the café is unavailable).
	<b>Meeting Ended 10:59</b>



Signed by Chair



Date