

BROUGHAM PARISH COUNCIL

Parish Clerk: Naomi Callaghan

Email: clerk@broughamparishcouncil.co.uk

There will be an Ordinary Meeting of Brougham Parish Council on the 20th March 2026 to be held at 09:30am in Brougham Hall Café.

AGENDA

1	Apologies To receive any apologies and note the reason for absence.																												
2	Previous Meeting Minutes To authorise the Chairman to sign the Minutes of the meeting held on 5 th February as a true record.																												
3	Declaration of Interests To enable councillors to declare personal interests in matters on the agenda.																												
4	Financial Matters <p style="text-align: center;">Current balance of BPC Bank Account: £469.47 Current balance of BPC Savings Account: £5,983.49</p> <p>4.1. To note and discuss the balances of the above accounts. 4.2. To ratify payments made since the last meeting and authorise necessary payments noted below:</p> <table border="1"><thead><tr><th>Date</th><th>Payee</th><th>Budget Head</th><th>Amount</th></tr></thead><tbody><tr><td>27/02/26</td><td>HMRC PAYE</td><td>Clerk Salary</td><td>£36.00</td></tr><tr><td>28/02/26</td><td>Unity Bank</td><td>Banking Charge</td><td>£6.00</td></tr><tr><td>02/03/26</td><td>N. Callaghan</td><td>Clerk Salary</td><td>£144.05</td></tr><tr><td>23/03/26</td><td>Café Hire</td><td>Hall Hire</td><td>£20.00</td></tr><tr><td>27/03/26</td><td>HMRC PAYE</td><td>Clerk Salary</td><td>£36.00</td></tr><tr><td>30/03/26</td><td>N. Callaghan</td><td>Clerk Salary</td><td>£144.05</td></tr></tbody></table>	Date	Payee	Budget Head	Amount	27/02/26	HMRC PAYE	Clerk Salary	£36.00	28/02/26	Unity Bank	Banking Charge	£6.00	02/03/26	N. Callaghan	Clerk Salary	£144.05	23/03/26	Café Hire	Hall Hire	£20.00	27/03/26	HMRC PAYE	Clerk Salary	£36.00	30/03/26	N. Callaghan	Clerk Salary	£144.05
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5	Planning Matters To discuss planning application 2026/0438/HOU at Udford House.																												
6	Highways & Footpaths To note and discuss any updates on highways issues relevant to the Parish.																												
7	Parish Issues 7.1. To note the monthly checks for the Defibrillator and discuss any issues. 7.2. To discuss the litter collection arrangements for the Parish.																												
8	2027 Celebrations To discuss the 2027 Celebration plans and the response required from BPC.																												
9	Local Councillor Report To receive an update from Cllr L. Baker regarding issues relevant to the Parish.																												
10	Correspondence 10.1. To discuss the notice re: the neighbour Policing and extending this to councillors. 10.2. To note any correspondence received not on the agenda.																												
11	Next Meeting Date To agree the date and venue for the next meeting.																												