BROUGHAM PARISH COUNCIL

Parish Clerk: Naomi Callaghan Email: clerk@broughamparishcouncil.co.uk

There was an Ordinary Meeting of Brougham Parish Council held on the 15th May 2026 at 09:30am in Brougham Hall Café.

Meeting Minutes

In attendance at meeting:
Councillors: Sarah Harden, Richard Stables, Peter Ballingall, Chris Rogers and Linda Good.
Clerk: Naomi Callaghan
Public: None.

1/26 Previous Meeting Minutes

Cllrs agreed to authorise the Chairman to sign the Minutes of the meeting held on 20th March as a true record.

2/26 Declaration of Interests

None.

3/26 Financial Matters

4.1. Cllrs noted and discussed the balances of the Parish accounts.

Current balance of BPC Bank Account: £5,075.36
Current balance of BPC Savings Account: £6,015.73
(Holding £3,300.00 in the BPC Savings Account for 2027 Celebrations)

SH clarified the allocated money that the PC is holding; there are two separate payments to be held for different projects. £3,300.00 is for the 927 celebrations project and there will be a sum of money released to BPC to hold for the Lady Ann Walk signage by PAG; estimated to be £1,700.00. Both sums of money are to be ring fenced in the BPC Savings Account until required by the projects.

PB proposed to transfer £4,000.00 to the Savings Account; seconded by CR. Agreed.

4.2. Cllrs ratified payments made since the last meeting and agreed to authorise necessary payments noted below:

Date	Payee	Budget Head	Amount
28/04/26	N. Callaghan	Staff Wages	£144.05
30/04/26	HMRC PAYE	Staff Wages	£36.00
15/05/26	R. Kelly	Internal Audit	£75.00
15/05/26	P. Ballingall	Reimbursement for website software	£33.22
15/05/26	P. Ballingall	Reimbursement for website domain	£7.39
28/05/26	N. Callaghan	Staff Wages	£144.05
30/04/26	HMRC PAYE	Staff Wages	£36.00

4/26 AGAR 2026-2027

4/26/1. Cllrs received and approved the Internal Auditors statement and report.
4/26/2. Cllrs received and signed the AGAR Governance Statement
4/26/3. Cllrs received and signed the AGAR Accounting Statement
4/26/4. Cllrs received and signed the AGAR Certificate of Exemption

5/26 Planning Matters

5/26/1. No new planning applications to discuss.

	5/26/2. Cllrs discussed a potential BPC objection to the planning application for 2 barns in Clifton Dykes into residential homes. Cllrs proposed LW draft a letter for the PC to review to raise concerns about the application on the grounds of flooding and access to the road from a dangerous corner. LW to submit the letter to Cllrs for review.
6/26	**Highways & Footpaths** Cllrs noted the new average speed check cameras on the A66. Clerk to chase Nation Highways for information about the upgrade to the road and how traffic is going to be managed going forward. SH raised concerns about Waitings' lorries hitting a wall by Moorhouse Farmhouse; concerns to be highlighted to National Highways as part of the A66 scheme.
7/26	**Litter Pick** RS outlined the plans for today's litter pick and Cllrs agreed the routes that needed to be walked. RS to hand out bags and litter picking sticks to volunteers.
8/26	**Defibrillator** Cllrs noted the monthly checks for the Defibrillator have no issues. CR noted that the defibrillator is showing as 'not available' online; Clerk to seek advice on this from NWAS.
9/26	**Internet Connection in the Parish** Cllrs noted the Connecting Cumbria Newsletter received and discuss how BPC could support households to secure better internet. J. Davis is looking into it on behalf of CCC but does not know who the Fibrus contact is for Brougham. Clerk to look into the contract for the Parish and see if a contact can be found.
10/26	**20mph Limit Consultation in Clifton Dykes** Cllrs noted the 20mph consultation for Clifton Dykes and if BPC can support the residents in any way but Cllrs are not sure there are enough houses to support a lower speed limit.
11/26	**2027 Celebrations** Cllrs discussed the 2027 Celebration plans and received an update on the plans from SH. BPC to hold the £3,300.00 for the project until required. Brougham is to be showcasing the 'social history' side of 927. Cllrs discussed BPC funding a marquee for the celebrations to be held over the weekend 10th-11th July 2027. Cllrs agreed in principal to fund a marquee. To be reviewed as the project moves forward.
12/26	**Local Councillor Report** Cllr L. Baker not present but report sent below which was read out by the Clerk. *Report on Westmorland and Furness - April 2026* *1 – Following the Waste consultation every Green wheelie bin for garden waste will cost £60 annually. This will start in July. The bin can be applied for online* *Subscribe to our garden waste collection service | Westmorland and Furness Council* *A sticker will be provided for the bin and after June any green bin without a sticker will not be emptied. There will be a leaflet to explain the details delivered to every household. Plan recycling change to 2 wheelie bins, fortnightly from Sept 2026. Grey waste change to one wheelie bin, fortnightly from July 2027* *2 – The Combined Mayoral Authority has been formed and the first meeting was held on 18th March. The CMA will have its offices in Redhills, Penrith and is currently formed from the leaders and deputies of both W&F and Cumberland Council. From May 2026 will be getting powers over such things as Strategic Transport, skills and economic planning. Will run without a Mayor until the election in May 2027.* *Website Cumbria Combined Authority Homepage | Cumbria Combined Authority* *3 – W&F has put Mansion House up for sale. Also County Hall in Kendal. Rationalising the W&F assets.* *4 – Home to School Transport has been through a consultation as W&F are proposing to provide the transport that is a statutory requirement rather than the more generous arrangement currently provided. Pupils currently receiving that provision will continue as currently but from September the*

	transport arrangements is proposed to be as statutory for new pupils. This means adjustment to SEND transport plus transport only to the nearest school rather than nearest or catchment.
13/26	**Correspondence** None.
14/26	**Next Meeting Date** Cllrs agreed to hold their next meeting at 09:30am on the 10th July at the Brougham Hall Café.

Signed by Chair Sarah V Harden

Date 10th July 2026.