BROUGHAM PARISH COUNCIL
Parish Clerk: Naomi Callaghan Email: clerk@broughamparishcouncil.co.uk

There was an Ordinary Meeting of Brougham Parish Council held on the 20th March 2026 at 09:30am in Brougham Hall Café.

Meeting Minutes

In attendance at meeting:
Councillors: Sarah Harden, Richard Stables, Peter Ballingall, Chris Rogers and Linda Good
Clerk: Naomi Callaghan

1 Apologies
None.

2 Previous Meeting Minutes
Cllrs authorised the Chairman to sign the Minutes of the meeting held on 5th February as a true record.

3 Declaration of Interests
None.

4 Financial Matters

Current balance of BPC Bank Account: £469.47
Current balance of BPC Savings Account: £5,983.49

4.1. Cllrs noted and discussed the balances of the above accounts. PB proposed to monitor the balance and agree a transfer from savings at the next meeting; Cllrs all agreed.

4.2. Cllrs noted and ratified payments made since the last meeting and authorised the necessary payments noted below:

Date	Payee	Budget Head	Amount
27/02/26	HMRC PAYE	Clerk Salary	£36.00
28/02/26	Unity Bank	Banking Charge	£6.00
02/03/26	N. Callaghan	Clerk Salary	£144.05
23/03/26	Café Hire	Hall Hire	£20.00
27/03/26	HMRC PAYE	Clerk Salary	£36.00
30/03/26	N. Callaghan	Clerk Salary	£144.05

5 Planning Matters
Cllrs discussed planning application 2026/0438/HOU at Udford House; Cllrs have no objections and are happy for the application to proceed as outlined. NC to submit decision to planning.

6 Highways & Footpaths
Cllrs discussed the future of the lack of access to Ninekirks and the Lady Anne monument during the A66 works; this has been discussed with highways and will be monitored for reinstatement.

7 Parish Issues

7.1. Cllrs noted the monthly checks for the Defibrillator are all fine. Cllrs also noted that correspondence received from the North West Ambulance Service has confirmed that the defibrillator completes its own self-test; meaning no external service of the unit is required.

7.2. Cllrs discussed the litter pick arrangements for the Parish; date agreed for 10am-12noon on Sunday 17th May. RS to confirm that the volunteers can meet outside Brougham Hall Café and receive refreshments in the café after the litter pick. RS has confirmed that W&F will collect any bin bags that aren't able to be taken back home by volunteers for collection with their home waste. RS to organise a poster for PB to print and laminate; 6 posters to be put up around the Parish.

8 2027 Celebrations
Cllr Lorna Baker not present to feedback.

9	**Local Councillor Report** Cllr Lorna Baker not present at the meeting.
10	**Correspondence** **10.1.** Cllrs discussed the notice re: the neighbour Policing representative required; LG volunteered to be the representative and will contact the them to arrange required meetings. **10.2.** No further correspondence to note.
11	**Next Meeting Date** Cllrs agreed the date and venue for the next meeting to be 09:30am 15th May '26 at the Brougham Hall Café. NC to contact Café to confirm venue.
	Meeting ended at 10:27

Signed by Chair ..... Sarah V Hayden

Date ..... 10 July 2026.