BROUGHAM PARISH COUNCIL
Parish Clerk: Naomi Callaghan Email: clerk@broughamparishcouncil.co.uk

There will be an Ordinary Meeting of Brougham Parish Council on the 16th October 2026 to be held at 09:30am in Brougham Hall Café.

AGENDA

1 Apologies
To receive any apologies for absence.

2 Previous Meeting Minutes
To authorise the Chairman to sign the Minutes of the meeting held on 10th July 2026 as a true record.

3 Declaration of Interests
To enable councillors to declare personal interests in matters on the agenda.

4 Financial Matters

4.1. To note and discuss the balances of the Parish accounts.

Current balance of BPC Bank Account: £506.60
Current balance of BPC Savings Account: £13,370.01

4.2. To ratify payments made since the last meeting and authorise necessary payments noted below:

Date	Payee	Budget Head	Amount
16/10/26	Brougham Hall	Meeting Room Hire	£20.00
28/10/26	HMRC PAYE	Clerk Wages	£36.00
28/10/26	Naomi Callaghan	Clerk Wages	£144.05

4.3. To note and agreed to honour the NALC 26/27 salary scale increase of 3.3%; Clerk salary currently on SCP 19.

5 Planning Matters
To discuss any new planning applications and agree comments:

6 Grant Funding Applications
To discuss any grant funding opportunities available to the Parish.

7 Highways & Footpaths
7.1. To note and discuss any updates on highways issues relevant to the Parish.
7.2. To note and discuss any updates on the upgrading of the A66 and decide on any actions required from BPC.

8 Defibrillator
To note the monthly checks for the Defibrillator and discuss any issues.

9 E927 Celebrations
To discuss the 2027 Celebration plans and any response required from BPC.

10 Local Councillor Report
To receive an update from Cllr L. Baker regarding issues relevant to the Parish.

11 Correspondence
To note any correspondence received not on the agenda.

12 Next Meeting Date
12.1. To note the in-house training to be held on the 6th November; venue to be agreed.
12.2. To agree the date and venue for the next PC meeting.