BROUGHAM PARISH COUNCIL
Parish Clerk: Naomi Callaghan Email: clerk@broughamparishcouncil.co.uk

# Meeting Minutes

There was an Ordinary Meeting of Brougham Parish Council held on the 10th July 2026 at 09:30am in Brougham Hall Café.

In attendance at meeting:
Councillors: Sarah Harden, Peter Ballingall, Chris Rogers and Linda Good.
Clerk: Naomi Callaghan
Public: Cllr Lorna Baker

**15/26 Apologies**

RS reasons noted.

**16/26 Previous Meeting Minutes**

Cllrs agreed to authorise the Chairman to sign the Minutes of the meeting held on 15th May 2026 as a true record.

**17/26 Declaration of Interests**

None.

**18/26 Financial Matters**

**18/26/1.** Cllrs noted and discuss the balances of the Parish accounts.

**Current balance of BPC Bank Account: £506.60**

**Current balance of BPC Savings Account: £13,370.01**

Cllrs discussed and agreed to transfer £500.00 from Savings to the Current account to cover expenses.

**18/26/2.** Cllrs agreed to ratify payments made since the last meeting and authorise necessary payments noted below:

| Date | Payee | Budget Head | Amount |
|---|---|---|---|
| 10/07/26 | Brougham Hall | Meeting Room Hire | £20.00 |
| 28/07/26 | HMRC PAYE | Clerk Wages | £36.00 |
| 28/07/26 | Naomi Callaghan | Clerk Wages | £144.05 |

**19/26 Planning Matters**

**19/26/1.** Cllrs discussed new planning applications and agreed comments regarding application 2026/1163/FPA - Pembroke House. Cllrs raised concerns regarding the application as it seems to be out of proportion with the rest of the Pembroke development. The exterior of the buildings proposed are not in keeping with the other properties in the area. Cllrs are keen to avoid properties looking out of place like the new ones in Tirrel and Wetheriggs. Brougham is a rural hamlet with agricultural roots and these buildings have not been designed to maintain this feeling. NC to submit comments to the W&F.

**19/26/2.** Cllrs discuss the Planning Policy Consultation Notification - Reference 3506174 and reviewed a response drafted by CR. Cllrs decided to amend the response slightly before submitting to W&F. LW and CR to amend for Cllrs review via email. Cllrs agreed to confirm draft via email for NC to submit.

**19/26/3.** Cllrs agreed to arrange in-person training on the New Local Plan. NC has emailed Helen Houston at W&F as is awaiting a response.

**19/26/4.** Cllrs noted planning application in Clifton Dykes, on CCC's side of the road. LW raised concerns about the application and requested that BPC send a note of concern about the application to W&F regarding the access onto the road. Cllrs agreed, LW to send details to NC to submit a comment.

**20/26 A66 Northern Trans-Pennine Upgrade**

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|---|---|
| | Cllrs noted and discussed any updates on the upgrading of the A66; meeting with the National Highways team and stakeholders to be held on 21st July at 3pm. SH, RS, LW and NC to attend the meeting and feedback to PC at the next meeting. |
| **21/26** | **Highways & Footpaths**<br>None. |
| **22/26** | **Defibrillator**<br>Monthly checks for the Defibrillator have been completed. NC noted that the expiry date for the pads needs to be input online; CR to check and send date. |
| **23/26** | **2027 Celebrations**<br>Cllrs discussed the 2027 Celebration plans; website is to go live by 27th July. Request that BPC help to fund a marquee for the event to be placed in the churchyard. Cllrs to consider. |
| **24/26** | **Local Councillor Report**<br>Cllrs received an update from Cllr L. Baker regarding issues relevant to the Parish.<br>*Report on Westmorland and Furness* *July 2026*<br>*Ward Eden and Lyvennet*<br>*1 – From 1st July the Council directorates have been rationalised and reduced in number. There are now 4 main directorates instead of 5 and the senior posts have been reduced to 24 from 28. This was cost saving and aligning senior numbers with councils of similar size. The public should not notice any difference in service or how to contact the council. It has however absorbed some energy from the officers since January. There will now be a further rationalisation of the middle posts that will go on until December.*<br>*2 – Update from the Highways Engagement Team. This is the team that answers the Highways Hotline and also processes the online forms for reporting Highways problems. They rationalise the online reports and input into HIAMS -Highways and Infrastructure Assets Maintenance System- which then creates task sheets for the various teams. The Highways Inspectors also generate a lot of input for HIAMS.*<br>*Points of interest. When reporting a stretch of road with many potholes it is best to put in one report with an identifier [What ThreeWords] for part of the road and then explain that it stretches for 300 metres [or whatever]. Highways Engagement notify the Inspectors and one of those drives along the stretch and generates a report for each pothole. The potholes that are left after a stretch is repaired have been deemed too shallow by the Inspector.*<br>*When multiple reports for a pothole are received in the online forms these are amalgamated into one report for HIAMS so multiple reports do not generate faster repair. Priority is on category of defect not number of reports.*<br>*3 – W&F has sold Mansion House to Atkinsons. The price is unknown. It is planned to convert it to housing.*<br>*4 – W&F gave "notice of Intention to commence making of Local Plan" on 30 June. This is the first milestone in the process and it will take 30 months to complete and will be adopted in April 2029. Currently there is a short consultation on the Scope of the Plan*<br>*Westmorland and Furness Local Plan \| Westmorland and Furness Council*<br>*There is also a third Call for Sites as it seems likely that W&F do not yet have enough suitable sites in any of the categories [Housing, economic, waste and minerals]* |
| **25/26** | **Correspondence**<br>Cllrs noted a request for a bin in the layby just off the A6 on the C3047 at Clifton Dykes; rubbish is left there on a regular basis. NC to contact W&F to request a bin. |
| **26/26** | **Next Meeting Date**<br>Cllrs agreed to confirm the date of the next meeting as either the 2nd or 9th of October depending on the availability of in person training on the New Local Plan. |

Signed by Chair ..... (acting)

Date ..... 16/10/2026